Sprandel Inc.

WRITE-OFF MEMO

Date: 6/1/20X3
CREDIT NO. 2141

Petrol UK
9087 Penny Lane

Quantity		Description	Unit Price	Line Total
14,500		1 qt Bright Green Oil	0.4235	6,140.75

Subtotal	6,140.75
Sales Tax	429.85
Total	6,570.60

Account Manager Signature *Kate Burke*

AR Supervisor Signature Meg Black